

CALIFORNIA DEPARTMENT OF INSURANCE

Office of Insurance Diversity & Innovation
300 Capitol Mall, Suite 1700 - Sacramento, CA 95814
www.insurance.ca.gov/diversity



**Notice of Public Meeting:
Insurance Diversity Task Force
Board Diversity Committee Meeting**

Date & Time:

November 4, 2025
10:00 - 11:00 AM (PST)

Location:

300 Capitol Mall, 16th Floor
Sacramento, CA 95814
Check in on 17th Floor

Virtual Meeting Link for Participation:

<https://zoom.us/j/95720084469?pwd=tnl9ExCp86ybXRqUJEDpXshcno0TDN.1>

Meeting ID: 957 2008 4469

Passcode: 046214

Accessing the Meeting:

This meeting will be held in a hybrid format at the California Department of Insurance (CDI) HQ Office in Sacramento, CA, and remotely via Zoom. Members of the Task Force and members of the public can attend in person or remotely, as specified under the Bagley-Keene Open Meeting Act.

RSVP for In-Person Attendees:

For security and seating purposes, please RSVP via email to Diversity@insurance.ca.gov if you will be attending the meeting at the physical location posted on this notice.

Note for Remote Attendees:

Registering for this meeting is voluntary, and all persons may attend the meeting regardless of whether a participant registers in advance of the meeting. Due to an anticipated high volume of participants, it is requested that you join the meeting no less than five (5) minutes prior to the meeting start time via the link provided. Members of the public are NOT required to identify themselves or provide other information to attend or participate in this meeting. If the virtual platform requires a name, you may enter "Anonymous".

Requests for Accommodation:

Requests for disability-related accommodations or modifications should be made to the Insurance Diversity Program at (916) 492-3313, or via email at Diversity@insurance.ca.gov no later than five (5) business days prior to the day of the meeting.

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**Board Diversity Committee Meeting Agenda**

- 10:00 AM Agenda Item I: Meeting Call to Order**
Shannon McCollum, Policy & Stakeholder Engagement Manager, Insurance Diversity Program - CDI
a) Roll Call
b) Establishment of Quorum
- 10:03 AM Agenda Item II: Introductions**
Vikita Poindexter, Chair - Insurance Diversity Task Force
Kelly Huang, Insurance Diversity Task Force
a) Insurance Diversity Task Force Members
b) CDI Staff
c) Members of the Public (Optional)
- 10:05 AM Agenda Item III: Public Comment for Items Not on Agenda**
Kelly Huang, Insurance Diversity Task Force
NOTE: The Task Force may not discuss or act on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code §11125, § 11125.7(a).)
- 10:07 AM Agenda Item IV: Meeting Minutes Review & Approval**
Kelly Huang, Insurance Diversity Task Force
Approval of minutes from the Board Diversity Committee Meeting on July 29, 2025
- 10:08 AM Agenda Item V: 2024-2026 Strategic Plan – Updates & Discussion**
Chandara Phanachone, Chief, Office of Insurance Diversity & Innovation - CDI
Jennifer Van, Director, Insurance Diversity Program - CDI
a) Update on 2024-2026 Strategic Plan
b) Board Diversity – Strategic Goals & Objectives
- 10:30 AM Agenda Item VI: 2025 Insurance Diversity Summit**
Jennifer Van, Director, Insurance Diversity Program - CDI
Debrief of 2025 Insurance Diversity Summit
- 10:45 AM Agenda Item VII: Future Meeting Agenda Items**
Discussion of agenda topics for the next meeting
- 10:55 AM Agenda Item VIII: Public Comment**
Public attendee open forum related to agenda items
- 11:00 AM Agenda Item IX: Adjournment**

Note: Action may be taken on any item listed on this agenda.

All times are estimated.

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**Committee Members:**

- Linda Akutagawa, President & CEO - Leadership Education for Asian Pacifics
- Annalisa Barrett, Senior Advisor - KPMG Board Leadership Center
- Kelly Huang, Owner - CoachKellyHuang.com LLC
- Pradip Khemani, Vice President, Business Solutions & Strategic Alliances - Blue Shield of CA
- Cecil Plummer, Principal - Cecil Plummer Consulting
- Vikita Poindexter, CEO - Poindexter Consulting Group, LLC
- Alternate: Chandara Phanachone (Commissioner Designee)

CDI Staff:

- Chandara Phanachone, Chief, Office of Insurance Diversity & Innovation
- Jennifer Van, Director, Insurance Diversity Program
- An Kim, Diversity Communications & Outreach Manager
- Shannon McCollum, Policy & Stakeholder Manager
- Gabriella Coplan, Stakeholder Engagement Analyst

Notes:

- The Insurance Diversity Task Force meetings operate under the requirements of the Bagley-Keene Open Meeting Act (Act) set forth in Government Code Section 11120-11132. The Act generally requires the Task Force to publicly notice meetings, prepare agendas, accept public testimony, and conduct sessions in public unless specifically authorized by the Act to meet in closed session. Agenda items may be taken out of order and action (voting) may be taken on any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. The Task Force may take a break during the meeting.
- The Insurance Diversity Task Force conducts public meetings to ensure adequate opportunity for public participation. Time limitations on public comments are at the discretion of the Chair and must relate to agenda items. Materials reviewed during meetings are available for public review and comment on the Diversity Program's website at www.insurance.ca.gov/diversity. Members of the public may also email Diversity@insurance.ca.gov to request a copy of the materials.