

DEPARTMENT OF INSURANCE

STATISTICAL ANALYSIS DIVISION
300 SOUTH SPRING ST.
LOS ANGELES, CA 90013
www.insurance.ca.gov

**CIRCULAR**

March 27, 2008

Health Insurer Dispute Resolution Data Call (HIDR-2008)

TO: All companies offering and/or maintaining Health & Disability Insurance in California

SUBJECT: Reporting Obligations Under California Insurance Codes (CIC) 10123.137 & 10508.6(b)
Health Insurer Dispute Resolution Data Call Covering Calendar Year 2008 Data

The purpose of this letter is to serve as a formal notice of your company's reporting obligations under California Insurance Code Sections 10123.137 & 10508.6(b). The following sections of this letter contain information regarding the HIDR Data Call and specific instructions on how to retrieve the reporting materials from the internet.

WHAT IS THE HIDR-2008 DATA CALL?

HIDR-2008 Data Call is an annual reporting requirement from the California Department of Insurance.

For additional information on CIC 10123.137 & 10508.6(b), visit the State of California Legislative Information website. The instructions are outlined in the following section:

- California Insurance Code 10123.137 has been added to the California Insurance Code pursuant to **Senate Bill 367**.
- California Insurance Code 10508.6 has been added to the California Insurance Code pursuant to **Assembly Bill 1600**.
- For a complete copy of these codes, please visit the State of California Legislative Information website at <http://www.leginfo.ca.gov>.

Health Insurer Dispute Resolution Data Call (HIDR-2008)

Circular Letter

WHO IS REQUIRED TO REPORT?

The HIDR-2008 reporting requirements pertain to companies that **currently write or have existing business in health insurance**. For the purposes of the HIDR-2008 reporting requirements, health insurance policies are defined by California Insurance Code Section 106(b).

- If your company currently writes or has existing business in health insurance, as defined by CIC 106(b), your company is subject to the reporting requirements in CIC 10123.137 and must respond to the HIDR-2008 data call. Companies that have experience to report under CIC 10123.137 are required to complete the HIDR-2008 Acknowledgement Form confirming their participation in the HIDR-2008 data call.
- If your company is licensed to conduct disability insurance (e.g. – maintains a Class-06 Disability license) in California **but has never written or has no existing health insurance business**, please complete the “No Experience To Report” section in the HIDR-2008 Acknowledgement Form and return this form to the California Department of Insurance.

PENALTIES FOR NON-COMPLIANCE: Companies that fail to submit a completed HIDR Acknowledgement of Receipt Form and HIDR Data Workbook (if applicable) by the due date requested will be considered in non-compliance with **California Insurance Code Sections 10123.137 and 10508.6 (b)** and will be subject to fines and penalties (up to \$100,000) under California Insurance Code Section 10508.7 and will be referred to the Department’s Legal Division for further action.

Non-compliant companies may also be referred to the **Field Rating & Underwriting Bureau** who will collect the required data and bill the time required for examination at the company’s expense pursuant to **CIC 1857.4**.

HOW DO COMPANIES FULFILL THEIR REPORTING OBLIGATIONS?

Companies that currently write or have existing business in health insurance, as defined by CIC 106 (b), **must complete the following steps in order to fulfill their reporting obligations under CIC 10123.137:**

- Step 1:** Complete & Return the **HIDR-2008 Acknowledgement Form** to the California Department of Insurance.
- Step 2:** Download the **HIDR-2008 Statistical Plan** and **HIDR-2008 Data Workbook** from the California Department of Insurance’s Public Website. *Instructions for retrieval of this information are contained in the next section.*
- Step 3:** Review the reporting instructions in the HIDR-2008 Statistical Plan and **collect the information pursuant to the instructions and definitions stated in the HIDR-2008 Statistical Plan.**
- Step 4:** **Enter the information required** in the HIDR-2008 Data Workbook.
- Step 5:** **E-mail the HIDR-2008 Data Workbook** to the California Department of Insurance. E-mail instructions are contained in the HIDR-2008 Statistical Plan.
- Step 6:** **Complete & Return** the HIDR-2008 Affidavit Form.

Health Insurer Dispute Resolution Data Call (HIDR-2008)

Circular Letter

HOW TO RETRIEVE THE HIDR-2008 REPORTING INSTRUCTIONS AND FORMS

To retrieve the HIDR-2008 reporting forms (Acknowledgement Form, Statistical Plan, Transmittal Forms and the Affidavit Forms), please follow the instructions below:

- Go to the Department of Insurance web site at <http://www.insurance.ca.gov>
- Click on the INSURERS link at the top portion of the webpage.
- Click on the DATA & REPORTS link, (located on the left-hand column of the page).
- Click on the STATISTICAL PLANS link and choose REPORTING YEAR 2008 STATISTICAL PLANS.
- A message will appear requesting a user name and password. Enter the following:
User Name: **DATANSTATS** (case sensitive)
Password: **STAT2008** (case sensitive)
- Select **Health Insurer Dispute Resolution (HIDR-2008)**.
- From the HIDR-2008 site, you can retrieve:
 - ***HIDR-2008 Acknowledgement Form – DUE April 11, 2008****
 - ***HIDR-2008 Data Workbook*** (Excel Form: *2008_HIDR_DataWorkbook.xls*) – ***DUE July 02, 2008***
 - ***HIDR-2008 Statistical Plan – Contains Detailed Instructions On How To Complete The HIDR-2008 Data Workbook.***
 - ***HIDR-2008 Affidavit Form - A signed affidavit confirming the validity of the data workbook. DUE JULY 02, 2008***

* **IMPORTANT** Regardless of your reporting experience, the **ACKNOWLEDGEMENT FORM (excel version) MUST BE ELECTRONICALLY SUBMITTED NO LATER THAN APRIL 11, 2008** to the e-mail address listed in the HIDR-2008 Statistical Plan.

We **will not accept** scanned copies, photo copies or “pdf” documents in lieu of the original excel file format.

HIDR-2008 IMPORTANT DATES TO REMEMBER:

- The *HIDR Acknowledgement of Receipt Form* is due no later than **April 11, 2008**.
- The *HIDR-2008 Data Workbook* is due no later than **July 02, 2008**.
- **Requests for extensions in submitting the HIDR-2008 data** must be received no later than **June 08, 2008**.

All extension requests must be in writing and must be sent by e-mail to:
Shawn Dadah at dadahs@insurance.ca.gov.

Should you have an extension request, and/or questions related to the Statistical Plan or programming of the Transmittal Forms, please address your inquiries or concerns to the contact person indicated below.

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Sincerely,

Benjamin J. Gentile
Chief, Statistical Analysis Division
CALIFORNIA DEPARTMENT OF INSURANCE