

**DEPARTMENT OF INSURANCE**

RATE SPECIALIST BUREAU  
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January 17, 2017

**TO:** ALL INSURERS LICENSED TO TRANSACT PROPERTY AND CASUALTY INSURANCE  
IN THE STATE OF CALIFORNIA AND OTHER INTERESTED PERSONS

**SUBJECT:** CALIFORNIA EARTHQUAKE INSURANCE PREMIUM, EXPOSURE & POLICY COUNT  
DATA CALL

Pursuant to California Insurance Code Section (CIC) §10089.13(a), the Department of Insurance requests the above captioned information from all California licensed property & casualty insurers writing fire, homeowners, commercial multiple peril, and/or earthquake lines of insurance. The data in aggregate form will be provided to the California Earthquake Authority in order to fulfill its annual reporting obligations under the same Code. The California Insurance Commissioner is a board member of the California Earthquake Authority per CIC §10089.7(a).

The California Earthquake Premium & Policy Count Data Call is due on March 15, 2017.

**WHO IS REQUIRED TO REPORT?**

- All California licensed property & casualty companies writing homeowners multi-peril (Line 4.0), fire (Line 1.0), commercial multi-peril (Line 5.1), and/or earthquake (Line 12) are required to submit their data in the **Data Collection Workbook** (Excel) and complete the **Signature Page** (PDF). The aforementioned line numbers correspond to the same line numbers as in the Annual Statement.
- If your company does not have any experience in the lines of business mentioned above for the year 2016, the reporting requirement is satisfied by indicating so on the Signature Page.
- **PENALTIES FOR NON-COMPLIANCE:** Companies that fail to submit the Signature Page and the Data Collection Workbook (if applicable) by the requested due date will be considered as non-compliance with CIC § 700(c) and will be referred to the Department's Legal Division for further action.

**REPORTING PROCEDURE**

- Step 1:** Determine whether your company has any data to report. If there is no data to report, please download the Signature Page from the Department's website, have it signed, save/scan back to a pdf format and e-mail it to: [RSBeqexp@insurance.ca.gov](mailto:RSBeqexp@insurance.ca.gov).
- Step 2:** If your company has data to report, download both the **EQ-EXP 2016 Data Collection Workbook** and the **Signature Page** from our website, <http://www.insurance.ca.gov/0250-insurers/0300-insurers/0100-applications/rsb-forms/2016/EQ-EXP-2016.cfm>, complete the Workbook using the downloaded file, and e-mail along with the signed Signature Page to: [RSBeqexp@insurance.ca.gov](mailto:RSBeqexp@insurance.ca.gov). We no longer require companies to print out the report forms. If you have any problems downloading the files, please feel free to call my staff at (213) 346-6731.

**Step 3:** If you are not able to scan the Signature Page to a pdf file format, you could mail it to:

**California Department of Insurance  
Rate Specialist Bureau - 11th Floor  
300 South Spring Street  
Los Angeles, CA 90013**

Very truly yours,

George Yen  
Chief, Rate Specialist Bureau