

DEPARTMENT OF INSURANCE

ADMINISTRATION & LICENSING SERVICES BRANCH
PRODUCER LICENSING BUREAU
320 CAPITOL MALL
SACRAMENTO, CA 95814
(800) 967-9331 OR (916) 322-3555
(916) 327-6907 (FAX) - www.insurance.ca.gov



TO: All Admitted Insurers And Other Interested Parties

SUBJECT: Producer Licensing Services in San Francisco

DATE: October 2003

NOTICE

Beginning November 1, 2003, the California Department of Insurance (CDI) ***will no longer offer Producer Licensing Services at the public*** counter in San Francisco located at 45 Fremont Street, 22nd Floor.

Many of the licensing services used by insurers and producers alike are now available through both the CDI Web site at www.insurance.ca.gov and the CDI Producer Licensing Toll-Free number (800) 967-9331.

Examples of the services available through the CDI Web site or the Producer Licensing Toll-Free number (800) 967-9331 are as follows:

- Online Examination Scheduling
- Online Application Submission
- Check Your Scheduled Examination Date (both Web site and telephone)
- Producer Licensing Inquiries (both Web site and telephone)
- Search Education Provider Information
- Free Application Renewal Service by Telephone (FAST)
- Renewal Application Process through Internet Delivery (RAPID)
- Download Producer Licensing Forms
- Check Your License Status (both Web site and telephone)

The CDI continues to expand its Web site services and encourages insurers and producers to use the electronic services available through both its Web site and the Producer Licensing Toll-Free number.