

DEPARTMENT OF INSURANCE

ADMINISTRATION & LICENSING SERVICES BRANCH
PRODUCER LICENSING BUREAU
320 CAPITOL MALL
SACRAMENTO, CA 95814
(800) 967-9331 OR (916) 322-3555
www.insurance.ca.gov

**NOTICE**

TO: All Insurers, Business Entities, and Interested Parties
DATE: December 1, 2010
SUBJECT: New Email Address Search Report

Background

On January 1, 2010 (AB 800, Chapter 254, Statutes of 2009), Section 1658 of the California Insurance Code (CIC) was amended to state, in part, that applications for an individual license and a business entity license shall contain the email address to which the applicant wants the commissioner to direct all license related correspondence.

New Email Address Report to be used by Insurers and Business Entities

To assist insurers and business entities in monitoring their agents' and business entities' compliance with Section 1658 of the CIC, the California Department of Insurance (CDI) has a new Email Address Search Report at <http://www.insurance.ca.gov/0200-industry/0080-make-changes/0100-change-address/emailaddresssearch.cfm>. The Report provides insurers with a list of their appointed agents who do not have an email address on record with CDI. The Report also provides business entities with a list of their endorsed agents who do not have an email address on record with CDI.

For those agents that have not filed their email address with CDI, insurers or business entities may use the new Email Address Search Report to inform their agents and business entities that they must submit an email address to CDI using CDI's online address service located at <http://www.insurance.ca.gov/0200-industry/0080-make-changes/0100-change-address/index.cfm>. In addition, if the agent or business entity is changing a mailing, business or resident address, they may also use the National Insurance Producer Registry online address service to update their email address (<https://pdb.nipr.com/ACR/SignIn>).

Please note that the Email Address Search Report service does not provide a complete list of agent or business entity email addresses. Similarly, this service does not validate the current email addresses that are on CDI's database. The report only lists the names of agents and business entities who do not have an email address on file with CDI.

Questions

If you have any questions regarding this notice, we encourage you to visit CDI's Website at <http://www.insurance.ca.gov>. You may also e-mail the Producer Licensing Bureau at <https://interactive.web.insurance.ca.gov/pli/servlet/InformationRequest> or call the CDI's Producer Licensing Hotline at (800) 967-9331 or (916) 322-3555. Please be sure to include your name, telephone number, license number and e-mail address in all correspondence with the CDI.