



RICARDO LARA
CALIFORNIA INSURANCE COMMISSIONER

NOTICE

TO: Non-Resident Individual Insurance and Adjuster License Applicants,
Admitted Insurers, Education Providers and Other Interested Providers

DATE: April 30, 2024

SUBJECT: Fingerprint Fee Increase for Non-Resident Individual License Applicants
and Insurance Company Officers and Directors

Fingerprint Fee Increase

Effective May 1, 2024, the California Department of Insurance's contracted fingerprint vendor, Accurate Biometrics, will increase their fee to electronically submit the FBI fingerprint card ([FD-258](#)) to the California Department of Justice (DOJ) from \$10 to \$26.

This will increase the fee for non-resident individual license applicants and insurance company officers and directors, who are required to submit an FBI fingerprint card ([FD-258](#)), from \$59 to \$75 for each set of fingerprint impressions. The \$75 fee includes the FBI processing fee of \$17, California DOJ processing fee of \$32 and Accurate Biometrics' new fingerprint submission fee of \$26.

Instructions

Non-Resident Individual License Applicants: Please review the [California Resident and Non-Resident Fingerprinting Instructions](#). The California DOJ Request for Live Scan Service, [Form BCIA 8016](#), must be completed as stated in the Instructions, printed, and taken to a local police agency or any vendor who is authorized to complete fingerprint impressions on an FBI fingerprint card ([FD-258](#)).

Note: California resident individual license applicants are not impacted by this fingerprint fee increase.

Insurance Company Officers and Directors: Please review the Instructions for Insurance Company Officers and Directors, [LIC 051-CIU](#). The California DOJ Request for Live Scan Service, [Form BCIA 8016-CIU](#) must be completed as stated in the Instructions, printed, and taken to a local police agency or any vendor who is authorized to complete fingerprint impressions on an FBI fingerprint card ([FD-258](#)).

Complete instructions and the Accurate Biometrics payment form can be found at [LIC 051-CIU](#).

**Additional
Information**

For specific questions regarding this Notice, please email the [Producer Licensing Bureau](#) or call the Department's Licensing Hotline at (800) 967-9331.
