

## **SAMPLE TEMPLATE**

THIS TEMPLATE IS INTENDED TO SERVE AS A GUIDE FOR PREPARING A PETITION TO PARTICIPATE IN A PRID PROCEDURE. COMPLETED PETITIONS SHOULD BE EMAILED TO: [CDImodeladvisor@insurance.ca.gov](mailto:CDImodeladvisor@insurance.ca.gov).

[DATE]

Model Advisor  
[CDImodeladvisor@insurance.ca.gov](mailto:CDImodeladvisor@insurance.ca.gov)

Re: Petition to Participate in PRID for [MODEL NAME AND VERSION]

Dear Model Advisor,

[PETITIONER/ORGANIZATION NAME] hereby petitions the California Department of Insurance to participate in the Pre-Application Required Information Determination ("PRID") procedure of [MODEL NAME AND VERSION].

[INTRODUCTION]

My name is [Name], and I am the [Title] of [Organization]. Our organization is dedicated to [Brief Description of Organization's Mission/Work].

[PURPOSE OF THE REQUEST – Explain the purpose of the request]

We are particularly interested in participating in the PRID procedure to [Describe the Purpose and Goals of Participation]. Our aim is to [Detail Specific Objectives in participating].

[PARTICIPANTS - Provide the names, titles, and contact information for each individual who will be participating in the procedure.]

The following individuals from our organization will be involved in this procedure:

1. [Participant 1 Name, Title, Email]
2. [Participant 2 Name, Title, Email]
3. [Participant 3 Name, Title, Email]
4. [Participant 4 Name, Title, Email]

The following (maximum of three) individuals will serve as the designated contacts for email communications in this procedure and will forward communications to the above-listed individuals from our organization who will be involved in the procedure:

1. [Designated Contact 1 Name, Title Email]
2. [Designated Contact 2 Name, Title, Email]
3. [Designated Contact 3 Name, Title, Email]

We look forward to contributing to and learning from this process. Thank you for considering our request.

Respectfully submitted,

[PETITIONER/ORGANIZATION REPRESENTATIVE NAME]

[TITLE]

[CONTACT INFORMATION]

SAMPLE