



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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**INVESTIGATOR\***

**\$4,019 - \$6,508\*\***

**FRAUD DIVISION**

**SOUTHERN LA COUNTY REGIONAL OFFICE**

**Multiple Positions**

***This recruitment may be used to fill multiple vacancies occurring in this location for this classification until all positions are filled.***

**\*These positions will be filled as Limited Term/Full-time if the candidates need to complete the Peace Officers Standards and Training (POST) requirements. Upon successful completion, the incumbent will be appointed to the Investigator position Permanent/Full-time. If the candidate has already met POST requirements through an academy, then he/she will be appointed Permanent/Full-time upon hire.**

## **RESPONSIBILITIES:**

Investigators conduct felony criminal investigations of insurance fraud and related penal statutes, both State and Federal. Investigators make arrests, interrogate suspects, interview witnesses, work with informants, prepare comprehensive written reports and utilize sophisticated surveillance and electronic evidence gathering equipment. Investigators are expected to work undercover and testify as expert witnesses for prosecutors in State and Federal courts. Investigators must work unusual hours on short notice and also travel throughout the state. The incumbent must successfully qualify at quarterly weapon qualifications and meet all Peace Officers Standards Training requirements. Incumbents perform a full range of peace officer duties and responsibilities in the accomplishment of their assignments in accordance with the California Penal Code, Section 830.3. Incumbents must qualify and carry a firearm; possess a valid driver's license issued by the Department of Motor Vehicles and be able to safely operate a motor vehicle. ***This position is designated as peace officer. Background check, fingerprinting and approval of psychological screening and medical examination are required.*** Travel may be required. Applicants with prior fraud investigation experience are encouraged to apply.

## **DESIRABLE QUALIFICATIONS:**

- Recent experience in State service as a peace officer investigating auto, workers' compensation, property and casualty insurance fraud;
- Ability to liaison with other law enforcement and prosecuting agencies in the region;
- Graduate of Regular Basic Course (RBC) academy or Specialized Investigators' Basic Course (SIBC) academy desired;
- Verbal and written fluency in Spanish, Vietnamese, Tagalog, Russian, Korean, Chinese and other foreign languages desired.

## **WHO MAY APPLY:**

Applications will be accepted from current State employees at the Investigator level, those with transfer eligibility, or those with list eligibility. All applications will be reviewed; however, only the most qualified candidates will be interviewed. ***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, or certification list eligibility) on the state application.***



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All applicants, regardless of the type of eligibility, must provide proof of meeting the minimum qualifications of the classification. To view the minimum qualifications, please visit [CalHR Job Descriptions](#) and type in either the class code or title of the classification for which you are applying.

### **APPLICATION PROCEDURE:**

Please mail a completed standard [State Application STD 678](#), a Criminal Record Supplemental Questionnaire, and proof of meeting the minimum qualifications of the classification to Elizabeth Reyes, Department of Insurance, Human Resources Management Division, 13<sup>th</sup> Floor, Sacramento, CA 95814.

**Failure to provide proof of meeting the minimum qualifications of the classification through education (include copy of college degree and/or transcripts if required – unofficial transcripts will be accepted for screening purposes) will eliminate you from being considered for the position.**

**Failure to include a completed Criminal Record Supplemental Questionnaire with your application may eliminate you from being considered for the position.** The criminal supplemental questionnaire may be accessed through the CalHR jobs Web site: <http://jobs.ca.gov/pdf/crsq.pdf>.

DO NOT EMAIL APPLICATION. Emailed applications will not be accepted. **PLEASE INDICATE “INVESTIGATOR, PSN # 413-386-8610-xxx” ON THE STATE APPLICATION. Applications must be postmarked by the final filing date to be considered.** For additional information, please call Elizabeth Reyes at (916) 492-3300.

**FINAL FILING DATE:      Until Filled**

**\*\*Pay Differentials are available for this classification if eligibility criteria is met (i.e., Recruitment and Retention, Education, Physical Fitness, etc.). These Pay Differentials will be in addition to the salary listed above.**

**NOTE:      Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant’s name may be removed from the eligibility list.**

**If you are applying for more than one recruitment, a separate State Application (STD. 678) is required for each recruitment for which you would like to be considered.**

11-20-15 ER

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### **DO NOT SUBMIT APPLICATIONS TO CalHR**

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The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

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