CDI INSURANCE DIVERSITY TASK FORCE (IDTF)
2nd QUARTERLY MEETING MINUTES

Wednesday, May 31, 2017
10:00 a.m. – 12:00 p.m. PST
California Department of Insurance
300 Capitol Mall, Sacramento, CA 95814

I. Welcome – Task Force Chair Melanie Shelby
   A. Task Force Roll Call – CDI staff, Rebecca Ball, quorum met.
   B. 1st Quarterly Minutes – Mark Morales moved to approve the minutes. Melinda Guzman 2nd the motion.
      With 9 Ayes, 0 Nays, 0 Abstentions, the Minutes were Approved

II. Task Force Chair and Vice Chair Elections
   A. Amorette Yang – Thanked for their year of leadership: Melanie Shelby and Linda Akutagawa
   B. Nominations for Chair
      i. Melanie Shelby – Nominated Michael Keeley, no other nominations presented
      ii. Vote: 9 Ayes, 0 Nays, 0 Abstentions
   C. Nominations for Vice Chair
      i. Michael Keeley – Nominated Danielle Beavers, no other nominations presented
      ii. Vote: 9 Ayes, 0 Nays, 0 Abstentions
   D. Amorette Yang – Presented certificates of appreciation to Melanie Shelby and Linda Akutagawa.

III. 6th Annual Insurance Diversity Summit on Tuesday, November 28, 2017
   A. Rebecca Ball – Presented an overview of the Diversity Summit.
   C. Mark Morales – Discussed benefits, successes, and need for Capability Statement and Webinars.
   D. Sal Peinado Jr – Proposed inclusion of a breakdown in diverse suppliers upon registration for the Summit & Business Matchmaking in class & levels 1, 2, 3, 4, estimating those levels at >$1M, $1-3M, $3-50M, and >$50M.
   E. Mary Beth Bykowski – Reported Summit Sponsorships. Expenses for Food & Beverage increased from $6,000 to $7,000. Sponsorship levels are from $500 to $2500. As of 5/31, one sponsor signed onboard.
   F. Amorette Yang – Opened up discussion about the format and proposed topics of the Plenary & Breakouts for this year's Summit.
   G. Danielle Beavers – Suggested a Listening Session format for a small breakout session. The Listening Session could comprise of the Class 3-4 sharing with those smaller and newer diverse suppliers.
   H. Mark Morales – Mentioned that within his 1st-2nd year as the LGBT IDTF representative he asked those in his chamber who won contracts. As a result, they produced/printed a chamber business directory and sent to government agencies (i.e. LADWP, CPUC, etc.), Fortune 500 Companies, and Insurance Companies.
   I. Melinda Guzman – Commented that insurance companies should actually send decision makers to the Summit; and, she asked what level of support back at the office do the past insurance company representatives actually have.
   J. Michael Keeley – Looks for the big picture and with new roles is interested in the definition and threshold of IDTF.
   K. Sal Peinado Jr – Strategic business decision makers should be at the Summit, perhaps a C-Level hosted event for CEO, CFO, CPO, etc. should be part of the Summit.
   L. Melinda Guzman – Suggested perhaps the CFO of CSAA could address a Letter to the other C-Level decision makers encouraging them to attend.
M. Michael Keeley – Suggested CDI to take the post-Summit 2016 Survey results and share with IDTF to use for improvements to the 2017 Summit.

IV. Pending Legislation
A. Chris Shultz – Summarized where Senate Bill 488 (Bradford) stands as of today.
B. Melanie Shelby – Asked Robert Herrell, Legislative Director at CDI, to provide the Task Force with a basic summary of the legislative process.
C. Robert Herrell – Provided legislation steps and processes as background for IDTF.
D. Michael Keeley – Commented IDTF members’ ability to help by participating in meetings with legislators.
E. Melanie Shelby – Queried status on similar bill Assembly Bill 601 (Ridley-Thomas).
F. Robert Herrell – AB 601 (Ridley-Thomas) is in the Assembly Appropriations Committee’s Suspense File.
G. Linda Akutagawa – Point of clarification asked if as-is SB 488 (Bradford) rolls up GBD data to a high meta-level.
H. Melanie Shelby – Suggested assembling group of stakeholders (i.e. EQCA, NGLCC, NMSDC, DVBA, etc.) to build several key items important to all for inclusion in the bill.
I. Michael Keeley – Mentioned focusing the legislative committee (collective IDTF members) should work through the good, bad, indifferent items for the bill.

V. Diversity Updates
A. Randy Sinnott – Reported DBVA’s Keep the Promise in Las Vegas, NV April 25th -27th was a success.
B. Mark Morales – Announced NGLCC International Business & Leadership Conference is in Las Vegas, NV on August 1st – 4th.
C. Rebecca Ball – Amorette Yang spoke at the State Compensation Insurance Fund’s Summit in April 2017 and shared an overview of the Diversity Initiative and survey results.

VI. 2017 Insurance Diversity Survey Administration
A. Rebecca Ball – 2017 MIDS have launched, along with monthly webinars for benefit of users. Thanks to portal and survey improvements and updates, 2017 MIDS has been more user-friendly than past surveys.

VII. Public Comments
A. Anthony Belcher, Wes-Tech Environmental.

VIII. Next Steps and Adjourn
A. Melanie Shelby – Adjourned the Meeting
B. Next Meeting: IDTF 3rd Quarterly Meeting – Wednesday, August 23, 2017