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**CDI INSURANCE DIVERSITY TASK FORCE (IDTF)  
2<sup>nd</sup> QUARTERLY MEETING MINUTES**

**Wednesday, May 31, 2017  
10:00 a.m. – 12:00 p.m. PST  
California Department of Insurance  
300 Capitol Mall, Sacramento, CA 95814**

- I. Welcome – Task Force Chair Melanie Shelby**
  - A. Task Force Roll Call – CDI staff, Rebecca Ball, quorum met.
  - B. 1<sup>st</sup> Quarterly Minutes – Mark Morales moved to approve the minutes. Melinda Guzman 2<sup>nd</sup> the motion. With 9 Ayes, 0 Nays, 0 Abstentions, the Minutes were Approved
  
- II. Task Force Chair and Vice Chair Elections**
  - A. Amorette Yang – Thanked for their year of leadership: Melanie Shelby and Linda Akutagawa
  - B. Nominations for Chair
    - i. Melanie Shelby – Nominated Michael Keeley, no other nominations presented
    - ii. Vote: 9 Ayes, 0 Nays, 0 Abstentions
  - C. Nominations for Vice Chair
    - i. Michael Keeley – Nominated Danielle Beavers, no other nominations presented
    - ii. Vote: 9 Ayes, 0 Nays, 0 Abstentions
  - D. Amorette Yang – Presented certificates of appreciation to Melanie Shelby and Linda Akutagawa.
  
- III. 6<sup>th</sup> Annual Insurance Diversity Summit on Tuesday, November 28, 2017**
  - A. Rebecca Ball – Presented an overview of the Diversity Summit.
  - B. Ben Phillips-Lesenana – Presented an overview and status of the Matchmaking Contract Bid.
  - C. Mark Morales – Discussed benefits, successes, and need for Capability Statement and Webinars.
  - D. Sal Peinado Jr – Proposed inclusion of a breakdown in diverse suppliers upon registration for the Summit & Business Matchmaking in class & levels 1, 2, 3, 4, estimating those levels at >\$1M, \$1-3M, \$3-50M, and >\$50M.
  - E. Mary Beth Bykowsky – Reported Summit Sponsorships. Expenses for Food & Beverage increased from \$6,000 to \$7,000. Sponsorship levels are from \$500 to \$2500. As of 5/31, one sponsor signed onboard.
  - F. Amorette Yang – Opened up discussion about the format and proposed topics of the Plenary & Breakouts for this year's Summit.
  - G. Danielle Beavers – Suggested a Listening Session format for a small breakout session. The Listening Session could comprise of the Class 3-4 sharing with those smaller and newer diverse suppliers.
  - H. Mark Morales – Mentioned that within his 1<sup>st</sup>-2<sup>nd</sup> year as the LGBT IDTF representative he asked those in his chamber who won contracts. As a result, they produced/printed a chamber business directory and sent to government agencies (i.e. LADWP, CPUC, etc.), Fortune 500 Companies, and Insurance Companies.
  - I. Melinda Guzman – Commented that insurance companies should actually send decision makers to the Summit; and, she asked what level of support back at the office do the past insurance company representatives actually have.
  - J. Michael Keeley – Looks for the big picture and with new roles is interested in the definition and threshold of IDTF.
  - K. Sal Peinado Jr – Strategic business decision makers should be at the Summit, perhaps a C-Level hosted event for CEO, CFO, CPO, etc. should be part of the Summit.
  - L. Melinda Guzman – Suggested perhaps the CFO of CSAA could address a Letter to the other C-Level decision makers encouraging them to attend.

- M. Michael Keeley – Suggested CDI to take the post-Summit 2016 Survey results and share with IDTF to use for improvements to the 2017 Summit.

#### IV. Pending Legislation

- A. Chris Shultz – Summarized where Senate Bill 488 (Bradford) stands as of today.
- B. Melanie Shelby – Asked Robert Herrell, Legislative Director at CDI, to provide the Task Force with a basic summary of the legislative process.
- C. Robert Herrell – Provided legislation steps and processes as background for IDTF.
- D. Michael Keeley – Commented IDTF members' ability to help by participating in meetings with legislators.
- E. Melanie Shelby – Queried status on similar bill Assembly Bill 601 (Ridley-Thomas).
- F. Robert Herrell – AB 601 (Ridley-Thomas) is in the Assembly Appropriations Committee's Suspense File.
- G. Linda Akutagawa – Point of clarification asked if as-is SB 488 (Bradford) rolls up GBD data to a high meta-level.
- H. Melanie Shelby – Suggested assembling group of stakeholders (i.e. EQCA, NGLCC, NMSDC, DVBA, etc.) to build several key items important to all for inclusion in the bill.
- I. Michael Keeley – Mentioned focusing the legislative committee (collective IDTF members) should work through the good, bad, indifferent items for the bill.

#### V. Diversity Updates

- A. Randy Sinnott – Reported DBVA's Keep the Promise in Las Vegas, NV April 25<sup>th</sup> -27<sup>th</sup> was a success.
- B. Mark Morales – Announced NGLCC International Business & Leadership Conference is in Las Vegas, NV on August 1<sup>st</sup> – 4<sup>th</sup>.
- C. Rebecca Ball – Amorette Yang spoke at the State Compensation Insurance Fund's Summit in April 2017 and shared an overview of the Diversity Initiative and survey results.

#### VI. 2017 Insurance Diversity Survey Administration

- A. Rebecca Ball – 2017 MIDS have launched, along with monthly webinars for benefit of users. Thanks to portal and survey improvements and updates, 2017 MIDS has been more user-friendly than past surveys.

#### VII. Public Comments

- A. Anthony Belcher, Wes-Tech Environmental.

#### VIII. Next Steps and Adjourn

- A. Melanie Shelby – Adjourned the Meeting
- B. Next Meeting: IDTF 3<sup>rd</sup> Quarterly Meeting – Wednesday, August 23, 2017